

ROLE	<b>Senior Audio Producer</b>
BASE LOCATION:	London, at Create's HQ office and studios
AVAILABLE:	Immediately
REPORTING TO:	Production Manager
CLOSING DATE:	1 <sup>st</sup> June 2021 by 10:00

**The role:**

Create is looking for a Senior Audio Producer (Producer) to join the team in London. The Producer will work within the audio team to craft and produce audio content; commercials, features, promos, radio programming and podcasts. They will be responsible for ensuring day-to-day tasks and that production meets high quality and brand objectives. Primarily, they will need to be super organised and creative, be able to work at speed in a busy environment and sometimes under time pressure with key deadlines. Audio editing experience in the sector is essential.

**About Create:**

Create is a global production company with offices in London, Vienna, Madrid, Sydney and Hong Kong. It produces audio and video content and builds and manages experiential events and exhibitions for blue-chip companies. Its clients are media owners, media and creative agencies and direct clients. Create has been providing first class solutions for clients since 2010 and has established a long-term customer base and operations across multiple markets. View more at [www.createproductions.com](http://www.createproductions.com)

**Responsibilities:**

- Responsible for creating ideas and working with client to pitch audio solutions
- Management and implementation of projects – audio
- Budget responsibility against approved projects
- Client liaison across appointed projects
- Creation and publication of public facing podcasts
- Contribution to the objectives of the Company

**Skills:**

- Experience of audio editing and software - a history of working across audio is essential.
- Competent in using a variety of office-based software; e.g. word, excel, keynote, powerpoint.
- Creative ideas and budgeting – ability to create solutions and budget against client briefs
- Able to apply common sense and make decisions when delegated tasks
- Excellent communication skills in order to be an effective team player, working with colleagues, clients and suppliers to ensure tasks and projects run smoothly

**Remuneration Package:**

- Basic salary - dependent on experience
- 28 days holiday – (including Christmas Holiday break of 3 days) plus All Public Holidays
- Company Pension Scheme
- Tech support i.e. mobile phone, laptop

If you're interested, please email your CV and a covering letter to explain why you are the right person to join the team at Create.

Applications should be made by email only and sent via **Mark Heads** at [Create Mark.heads@createproductions.com](mailto:Mark.heads@createproductions.com)

Closing date 1<sup>st</sup> June 2021 at 1000